
DIRECTOR OF SERVICES POSITION OPENING ANNOUNCEMENT

Community Crisis Services and Food Bank is seeking individuals interested in the position of Director of Services. This is a fulltime position in our organization.

The Director of Services provides leadership for program services and oversees the planning, implementation and evaluation of agency programs. As a member of the executive team, the Director of Services expands and strengthens a positive community image and develops staff and volunteers in a manner that reflects the vision, mission and goals of CommUnity.

This position is a member of the Executive Director's lead staff with a broad knowledge of program management and strategic leadership.

Required skills and experience include:

- Master of Social Work degree.
- Progressive program management experience, preferably in a social service nonprofit.
- Strong organization, budgeting, and planning skills.
- Effective supervisory and management skills.
- Ability to embody and model a caring, compassionate, non-judgmental approach toward others.
- Excellent written and oral communication skills.
- Experience with MS Office and ability to use electronic databases to gather and report information.
- Personal attributes such as professionalism, commitment to self-improvement and development, friendliness, tact, enthusiasm, creativity, sensitivity, sense of humor, and honesty.
- Ability to work with a flexible schedule as required by this leadership position.
- Valid Iowa driver's license and insurable under agency liability insurance.
- Dependable transportation.

Fulltime hiring salary range: \$70,000 - \$80,000 depending on experience

Excellent benefit package includes paid vacation and sick leave, 401k retirement plan along with employee health and dental coverage and life/accidental insurance. Employee copay is required for some plans.

Persons interested in this position should send a cover letter and resume electronically to becci.reedus@builtbycommunity.org with Director of Services as the subject line, or by mail to:

Becci Reedus, Executive Director
1121 S. Gilbert Ct.
Iowa City, IA 52240

Application deadline: Friday, October 9, 2020 by 5:00 PM
Community Crisis Services is an Equal Opportunity Employer